

## GOOD PRACTICE CHECKLIST

TENANT HAS RECEIVED STATEMENT OF TENANCY TERMS

TENANT IS AWARE OF LIABILITY FOR RATES

TENANT IS AWARE OF RIGHT TO APPLY FOR HOUSING BENEFIT

TENANT HAS BEEN INFORMED OF RIGHT TO RECEIVE  
LEGAL NOTICE TO QUIT AND DUE PROCESS

# RENT BOOK

THE RENT BOOK REGULATIONS (NORTHERN IRELAND) 2007

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ADDRESS OF DWELLING HOUSE \_\_\_\_\_

\_\_\_\_\_

TENANT NAME \_\_\_\_\_

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### LANDLORD DETAILS (MUST BE COMPLETED)

LANDLORD NAME \_\_\_\_\_

LANDLORD ADDRESS \_\_\_\_\_

\_\_\_\_\_

LANDLORD TELEPHONE NUMBER \_\_\_\_\_

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### AGENT DETAILS (IF AN AGENT HAS BEEN APPOINTED)

AGENT NAME \_\_\_\_\_

AGENT ADDRESS \_\_\_\_\_

\_\_\_\_\_

AGENT TELEPHONE NUMBER \_\_\_\_\_

